

State of Rhode Island
Department of Administration

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

TO: Chief Financial Officer
All Agencies

DATE: July 5, 2016

FROM: Louise M. Sawtelle
Associate Controller - Operations

SUBJECT: **CFO 17-01 Centralization of National Grid Gas Bills**

We are pleased to announce that the Office of Energy Resources has worked with National Grid to centralize all state gas bills in the same manner as the bills for electricity.

Previous communications were sent out regarding your National Grid gas accounts and corresponding RIFANS accounting. Using this information, we will be centralizing all of the accounts beginning with invoices related to July 2016 meter readings.

Agencies should not process any invoice payments for any National Grid gas bill with a meter reading of July 1, 2016 or later. Note: this is not the billing date or invoice date but the actual meter reading date.

Any National Grid invoice with a meter reading date of June 30, 2016 or prior must still be processed and paid by the agencies.

The first centralized bill will be processed in August 2016 for all July meter readings. Information regarding the centralized gas bills, as well as other energy usage reports, will be available on the Controller's website at:

<http://controller.admin.ri.gov/Communications/EnergyUsage.php>

For issues regarding changes in RIFANS accounting or additions/deletions of accounts, please contact Terri Brooks of OER at Terri.Brooks@energy.ri.gov

Thank you.

Note: This does not include invoices for URI, RIC or CCRI.